

Agreement of Use and Liability

- I have received a copy of The UCSD Women's Center's **Room Reservation Policy and Procedures**. By signing below, I acknowledge that I have read and understand the room reservation policy and procedures, Women's Center mission (see mission statement below) and Women's Center F.A.C.E.'s Guiding Principles (See attached sheet). I agree to abide by all terms and conditions. I understand that my reservation will not be booked until this page is completed, signed and returned to the UCSD Women's Center along with the required identification.

Mission Statement: *The UCSD Women's Center is a space in which people work collaboratively to foster the educational, professional, and personal development of diverse groups of women. The Center provides education and support to all members of UCSD regarding gender issues, with the goal of promoting an inclusive and equitable campus community.*

- By signing this document I agree to abide by the UCSD Principles of Community which supports a climate of fairness, cooperation, and professionalism for all at UCSD.
- I accept full responsibility for my group in this meeting space.
- I will reimburse the UCSD Women's Center for the cost of repairs if the space or equipment is damaged while checked out in my name.
- I have witnessed the physical space. The space is clean and ready for occupancy.
- I understand that my group's abuse of the space and/or equipment will result in a fine and the inability to reserve space in the Women's Center in the future.
- I understand that all charges that are accrued as a result of violations of these policies will be sent to the Registrar's Office and will prevent me from registering for classes, from obtaining diploma/transcript(s), and/or graduating until paid in full.
- I understand that I am not to perform any illegal activities in reserved space.
- I understand that alcohol is not allowed in the Women's Center unless a signed copy of a **Use of Alcohol and Beverage form** is provided.
- I understand that if my group participates in any illegal activities within the Women's Center, I will be subject to the disciplinary rules and regulations of UCSD and those of the City of San Diego.
- I do hereby verify that I have read and understand the Use and Liability Agreement as it pertains to space reserved at the UCSD Women's Center.
- I agree to abide by this and related policy and procedures.

Signature/Date: _____
